

eduID.ng FEDERATION POLICY

VERSION 2.0: POLICY REVIEW PROCESS REPORT

Report date	18 September 2026 (updated 29 September 2026)
Governing document	eduID.ng Federation Policy, Version 2.0
Process led by	eduID.ng Governance Secretariat, Policy Review Working Group (PRWG), and eduID.ng Assembly of Members (AoM)
Current status	Ratified by the Assembly of Members on 25 September 2026
Effective date	28 September 2026

Purpose of This Report

This report documents the process by which the eduID.ng Assembly of Members (AoM), through the Policy Review Working Group (PRWG) and Technical Committee (TC), reviewed, revised and ratified the Terms of Reference (ToR) and the eduID.ng Federation Policy. It covers the period from the inaugural AoM meeting on 20 May 2026 to ratification on 25 September 2026, records the vote results, and sets out the next steps.

Background

The review was initiated to bring the eduID.ng Federation Policy in line with the federation's present needs. It was carried out through two dedicated bodies mandated by the AoM: the Policy Review Working Group (PRWG), responsible for substantive policy review and the Technical Committee (TC), responsible for the technical dimensions of the framework. Both bodies were constituted from AoM members who volunteered following the inaugural AoM meeting.

The governance structures described in the 2021 eduID.ng Policy, including the Steering Committee, were never constituted beyond the establishing team. The review therefore followed the mandate the AoM gave the PRWG and TC at the Assembly's inaugural meeting on 20 May 2026. Version 2.0 derives its authority from that mandate and the Assembly's ratification vote.

Process at a Glance

Date	Milestone
20 May 2026	Inaugural AoM meeting; PRWG and TC mandated and seeded.
Until 29 Jun 2026	Recruitment of additional working group members.
3 Jul 2026	PRWG and TC mailing lists created; draft Terms of Reference circulated.
15 Jul 2026	Review period closed; ToR finalised and published.
17 Jul 2026	Policy discussion paper (existing policy vs. federation's present needs) shared with PRWG.

Date	Milestone
11 Aug 2026	PRWG meeting; revision proposals consolidated into Federation Policy, Version 2.0.
17 Sep 2026	Outstanding comments reviewed for substantive inputs; policy cleared for finalisation.
21 – 25 Sep 2026	Assembly-wide ratification vote; Version 2.0 ratified unanimously by all votes cast.
28 Sep 2026	Federation Policy, Version 2.0 takes effect.
Post-ratification	PRWG mailing list archived; election of the new Federation Council (Schedule A, clause A2) begins.

Process Timeline

Phase 1: Establishing the Review Structures (May – July 2026)

- **20 May 2026:** The inaugural AoM meeting was held as an online Zoom webinar, with 25 members from more than 16 institutions in attendance. The AoM Secretariat invited interested members to join the established PRWG and TC.
- **Through 29 June 2026:** The AoM Secretariat continued to engage members directly to participate in the working groups.
- **3 July 2026:** The AoM Secretariat created dedicated mailing lists for the PRWG and TC and circulated draft Terms of Reference (ToR) to both groups for review.
- **11 July 2026:** The ToR comment period closed.
- **15 July 2026:** The review period ended, and the ToR were finalised and published on the eduID.ng website.

Phase 2: Policy Discussion and Meeting Scheduling (July 2026)

- **17 July 2026:** A discussion paper comparing the existing eduID.ng policy against the federation's present needs was shared with the PRWG.
- **22 July 2026:** PRWG polled for a date for a comments review meeting, between 3 and 15 August; members were asked to respond by 31 July.
- **31 July 2026:** The poll closed, with 11 August selected by majority consensus.

Phase 3: PRWG Meeting and Draft Consolidation (August 2026)

- **11 August 2026:** The PRWG held its meeting. As no objections were raised against the revision proposals, the Secretariat incorporated them into Version 2.0 of the Federation Policy and circulated it to the PRWG after the meeting.
- **18 August 2026:** Deadline for PRWG feedback on the consolidated Version 2.0 draft.
- **After 18 August 2026:** The review period was formally closed to further comments.

Phase 4: Final Review (September 2026)

- **17 September 2026:** The PRWG reviewed outstanding comments for substantive input, and prepared the policy for finalisation.

Phase 5: Assembly-Wide Ratification (September 2026)

- The finalised Federation Policy, Version 2.0, was shared with the wider AoM for a vote of Agree, Disagree or Abstain, conducted by LimeSurvey ballot.
- **Voting window:** 21–25 September 2026, closing at 18:00 WAT on 25 September.
- **Standard applied:** The vote followed the standard set in Version 2.0: a quorum of one-third of Members and a threshold of two-thirds of votes cast.
- **Turnout:** 23 of 38 Members voted (60.5%), above the quorum of 13.
- **Result:** All 23 votes cast were in favour, with none against and no abstentions. The motion was carried unanimously.
- **Non-participation:** 15 Members did not vote. Follow-up with these institutions will confirm that their representatives' contact details are up to date.
- **Member questions:** One Member raised questions during the voting window on the effective date, the delegation model, the financial provisions and the ratification mechanics. The Governance Lead answered these in writing.
- **Clerical correction:** The proposed effective date on the cover page was corrected from 28 September 2028 to 28 September 2026, consistent with the Approval Record.

Effective Date and Transition

The eduID.ng Federation Policy, Version 2.0, took effect on 28 September 2026 by Assembly resolution. The PRWG's mandate is complete (Schedule A, clause A4.3) and its mailing list will be archived. Under the transitional provisions, existing memberships and registrations continue, subject to a compliance refresh by 28 March 2027 (clause 19.1), and the Federation Council must be elected by 27 December 2026 (clause 19.2).

Next Steps

- Elect the Federation Council (Schedule A, clause A2) by 27 December 2026, beginning with a call for nominations.
- Confirm institutional, technical, security and privacy contacts for all Members, starting with the 15 institutions that did not vote.
- Publish the ratified Federation Policy and its Approval Record on the eduID.ng website.
- Complete the compliance refresh of existing Members by 28 March 2027.